



OAK HILL CEMETERY ASSOCIATION

Established 1868

Nashua, Iowa

The **2023 ANNUAL MEETING of Oak Hill Cemetery Association** was held at Oak Hill Cemetery on **Thursday evening, June 29, 2023**. The meeting was called to order at 7:24 PM by President Scott Cerwinski with board members Kathy Pflibsen, Chad Nelson and Trustee, Secretary/Treasurer Jerry Adelmund with Bryan Angell present representing T & A Grave Digging and Excavation, present. Motion by Pflibsen, seconded by Nelson to approve the Agenda, carried.

Motion by Pflibsen, seconded by Nelson to approve the 2022-2023 Treasurer Report, carried

Treasurers Report: The balances, as of May 1, 2023, were shared with the board;

- Checking Account \$ 383,868.72
- Memorial Trust \$ 121,519.46
- Hill Trust \$ 140,000.56
- Endowment Trust \$ 40,356.19

Motion by Nelson, seconded by Pflibsen to approve minutes from the last formal in-person meeting, April 3, 2021, carried.

BOARD OF TRUSTEES:

RESIGNATIONS: Motion by Adelmund, seconded by Nelson to reluctantly accept the resignation of trustee Corey Cerwinski, who has served the board for 22 years, being placed on appointed in May, 2001. Carried

Motion by Pflibsen, seconded by Nelson to accept to resignation of President Scott Cerwinski, who has served as Board President since October, 2001, carried.

Motion by Pflibsen, seconded by Adelmund to retain Scott Cerwinski as a Board Member/Trustee, carried.

NEW PRESIDENT: Motion by Adelmund, seconded by Pflibsen to appoint Chad Nelson as Board President, carried.

BOARD MEMBERS: Discussion pursued about other community members who may have an interest in serving on the board.

NEW BUSINESS: Bryan Angell discussed the recent price updates for digging graves and the hourly price rate structure for cremation burials. An hourly rate will be charged after the first hour due to the prolonged time needed with families staying at the grave site or not showing up for the burial at the scheduled time. The board will discuss the rates and communicate with Bryan on a case-by-case basis. Billing will be an issue and a new form will be created as a "Cremation Burial Contract" for private family burials.

Adelmund included a sketch of the option of the GRANDY COURTYARD and OAK HILL

COLUMBARIUM in the north section of the cemetery. It would provide a place for families to have services and/or fellowship after burials.

INTERIM SEXTON: Scott discussed with the board an option of having Elijah Cerwinski serve as a temporary sexton. He being 14, with the State's restrictions on child labor and the use of equipment, Scott offered to take on the role as interim sexton. A revised contract will be established listing the updated job description with a \$1200 salary.

MEMORIAL FLORAL CARE: Discussion was held about raising the monthly flower memorial care rate paid to Earlyn Adelmund (May through September) from \$30 to \$75. Motion made by Pflibsen, seconded by Nelson to increase rate paid for memorial care, carried.

OLD BUSINESS: Scott will check with Heartland Asphalt and see what an updated estimate would be for blacktopping the cemetery roads. The estimate from August, 2021 was not acted on by the board. With the Grandy Estate funds, this could easily be built into our financial plan.

The board agreed to seek Dan Zwanziger's services for snow removal for winter burials if he is willing.

The shed roof was discussed. Hannemann was asking more that what the board saw fit. Scott or Chad <?> will contact Janssen from Greene for a cost of placing a 'painted copper' steel roof on the shed.

Scott will talk with Norton Tree Service about stump removal along with trimming up trees to 13 feet, allowing for larger vehicles to drive the roads. This will also be necessary for blacktopping equipment.

PRICES: The prices of lots, and burial costs were discussed. The fees for burial lots will be looked into at surrounding cemeteries. The burial costs will be adjusted to the \$250 above the contracted costs as approved by the board on May 18, 2021. Adelmund will update the **LIST OF CEMETERY FEES** on the website for funeral homes.

CEMETERY BY-LAWS: The draft of updated cemetery by-laws was approved by the BOARD on January 1st. Several items still need to be revised (in red on draft) with board approval this fall.

SIGNAGE: The new temporary LOT and BLOCK signs have been helpful. Discussion was held on the possibility of permanent signs along with new NO PETS signs for the main gate or perhaps, a vinyl fence at the beginning of the burial lots at the top of the hill, replacing the post. Cemetery rules and other information could be hung to help out cemetery visitors.

ABANDONED LOTS - Adelmund advised the board of the ACQ (to acquire) column on the cemetery burial directory. These graves meet the requirement to be reclaimed. Perhaps a canvas of these lots would help determine which would be most valued for re-sale. Nelson made a motion, seconded by Pflibsen, to allocate up to \$1000 in attorney and publishing costs to reclaim burial lots.

LAY OUT OF NEW SECTION ROAD: The board walked the proposed road right-of-way needed for the new NE section. Discussion on the drainage and elevation needed to prevent future issues pursued. This work would be necessary before the establishment of the blacktop roadwork.

Next Meeting: The next meeting will be held at the cemetery at 7 pm, on WEDNESDAY, AUGUST 16th.

Motion by Pflibsen seconded by Nelson had to adjourn meeting at 8:57.

Jerry Adelmund

Oak Hill Cemetery Association Secretary/Treasurer.

TRUSTEE TERM LIST (2 year terms)

~~Larry Oleson (2023)~~

~~Corey Cerwinski (2023)~~

Kathryn Pflibsen (2023)

Scott Cerwinski (2024)

Jerry Adelmund (2024)

Chad Nelson (2025)

*** two board members are needed to fill vacant seats**